

Bristol Credit Union Members Forum (BCUMF) Meeting Minutes

<i>Meeting</i>	<i>Date</i>	<i>Time</i>	<i>Location</i>
Bristol Credit Union Members Forum	29 th September 2016	18:30pm – 20:30pm	BCU, 2 York Court, Upper York Street, Bristol. BS2 8QF
Present:			
Steve Wood	BCU Member and meeting chair		
Trevor Henley	BCU Member		
Anthony Waterhouse	BCU Member		
Ben Commis	BCU Member		
Andrew Barnes	BCU Director		
Kate Hanks	BCU Staff		
		CC	
		Board of Directors	

AGENDA

1. Apologies and introductions
2. Approval of minutes from 5th July 2016 meeting
3. Matters Arising
4. Discuss content of newsletters
5. Feedback from Board strategy day
6. AGM – how to get more people there or make the meetings relevant/interesting to more members. Should the date be moved to before Xmas and change of venue?
7. Set forum meeting dates for next 12 months
8. Any other business

<i>Agenda Item</i>	<i>Discussion Points/ Outcomes & Actions</i>	<i>Actions</i>
1.	<u>Apologies</u> Wendy Leocque Helen Clark Mike Breslin Avril Marshall Tony Saunders	

2.	<p><u>Approval of Minutes – 5th July 2016 meeting</u> Minutes were agreed as a true record and signed by Steve Wood</p>	
3.	<p><u>Matters Arising:</u> None discussed</p>	
4.	<p><u>Discuss content of newsletters</u> These are sent electronically bi-monthly, one issued today which has information about International Credit Union Day and the Member Forum is mentioned twice. Several calls for feedback with easy click through from newsletter. Query – would the AGM documents all be paper based still. Explanation that rule change at AGM in February 2016 allows email notification now, with paper mailing still for members without an email address. Content for future newsletters to be sent to marketing officer 2 weeks before – next issue in November Tony and Trevor will be contacted for stories ‘why I am in the member forum’ Real stories always good. AW – comment that forum could be an entrance point to engagement with governance structure. Could contact co-operative movement and see if some form of accreditation could be established. Skills are developed by attending forum meetings, amongst which are chairing meetings and minute taking.</p>	
5.	<p><u>Feedback from Board Strategy Day</u> Clarification that the intended discussion was the strategic planning day. There are no big new projects planned in the next 12 months and it is ‘business as usual’. Focus still on employer partner relationships There is a background project looking at IT development to enable a larger expansion</p>	
6.	<p><u>AGM – how to get more people there or make the meetings relevant/interesting to more members.</u> We are looking at different ways to run the AGM, whether it is a facility to vote online for some of the ‘business’ part i.e. rule changes. Comment that this is the only chance to have a discussion</p>	

	<p>and raise queries. Whether to have the main AGM as a general discussion forum but some of the 'boring, rubber stamping procedure' could be signed off before. Important that all members are given a chance to have an explanation of this 'business' bit and a chance to comment. Discussion - Interesting when there are speakers, definitely important to have presentation of the past year and what is planned for the next 12 months. Suggestion – use some sort of online platform for discussion group (e.g. Lommio which is used by the fairshares association). Would be a need for a moderator if there was such a group. This would mean those members unable to physically attend forum meetings would be able to contribute. Suggestions</p> <ul style="list-style-type: none"> • to hold a meeting in Bath • design a small survey asking about meetings and ask staff to ask members at service points • Have a small section at AGM to talk about the member forum 	TH/KH
--	--	-------

7.	<u>Meeting dates for next 12 months</u> Tuesday 8 th November 2016 Thursday 12 January 2017 Tuesday 7 th March 2017 Thursday 4 th May 2017 Tuesday 27 th June 2017 Thursday 7 th September 2017 Tuesday 17 th October 2017 Thursday 30 th November 2017	
8.	Agreement of Agenda for next meeting Tuesday 9 th November at 18:30 <ol style="list-style-type: none"> 1. Welcome and Apologies 2. Approval of Minutes 3. Matters arising 4. How to get more people to forum/member meetings 5. Set Agenda for next meeting 	