

Bristol Credit Union Members' Forum (BCUMF) Meeting Minutes

<i>Meeting</i>	<i>Date</i>	<i>Time</i>	<i>Location</i>
Bristol Credit Union (BCU) Members' Forum	Thursday 4 th May 2017	18:30pm – 20.15pm	BCU, 2 York Court, Upper York Street, Bristol. BS2 8QF
<p>Present: Craig Marshall (CM) – BCU Member and Chair Helen Clark (HC) – BCU Member Ben Wood (BW) – BCU Member Anthony Waterhouse (AW) – BCU Member Rahana Davis (RD) – BCU Member</p> <p>Lewis Ryden (LR)- BCU Director Kate Hanks (KH) – BCU Deputy CEO & BCU Member</p>			
		CC	
<p>Apologies: Avril Marshall Elaine Ashley Trevor Henley</p>		<p>Board of Directors BCU Membership via website</p>	

AGENDA

1. Welcome and Introductions
2. Approval of Minutes
3. Matters Arising
4. Terms of Reference
5. Next Meeting in Bath
6. Set Agenda for next meeting 27th June 2017
7. Any Other Business

<i>Agenda Item</i>	<i>Discussion Points/ Outcomes & Actions</i>	<i>Actions</i>
1.	<p><u>Welcome and Apologies</u> CM welcomed all those present and opened the meeting asking everyone to introduce themselves. KH offered to take the minutes.</p>	

Agenda Item	Discussion Points/ Outcomes & Actions	Actions
2.	<p><u>Approval of Minutes</u></p> <p>The minutes of the meeting held on 7th March 2017, were agreed as an accurate record of the meeting.</p>	
3.	<p><u>Matters Arising</u></p> <p><u>Money Munchers/Junior savings accounts</u> – update by KH: BCU is involved in the Lifesavers project run by the Church of England, although there hasn't been much uptake from local schools yet. RD explained how she is a school governor at several Schools and will see if she can generate some interest KH to forward RD email address to project organiser</p> <p>BCU will also be offering a young person's prepaid card Which will be made available soon, no promotion as yet</p> <p><u>Possible venues for future Annual General Meetings</u> AM has had some feedback from her conversation with mayor Marvin Rees with costs for community organisations, still need to confirm the cost for an evening meeting. To be continued at future meetings</p> <p><u>Items carried forward to the next meeting:</u></p> <p>AGM venue Work programme for the Forum Bring and share meetings Agree process for new suggestions/ ideas – if a Forum member has an idea they are to formalise and circulate a proposal for discussion at the following meeting.</p>	KH/RD
4.	<p><u>Member Forum Terms of Reference (TOR)</u></p> <p>The Terms of Reference for the Members' Forum were agreed in March 2016, with an annual review.</p> <p>Firstly, a discussion about ways the forum can be accessed if an interested member is not able to be present at meetings. Use of Lommio mentioned and previously but there would be a financial cost. Query about where the TOR could be located in member area of BCU website, wasn't easy to find - to be reviewed and clarified. Comment that someone reading the TOR might not understand the concept of being a member and may think it doesn't apply to them-</p>	KH

Agenda Item	Discussion Points/ Outcomes & Actions	Actions
	<p>should an explanation be added? CM will produce a definition and this will be added to the amended TOR for circulation before the next meeting ready for further discussion Suggestions were made for several amendments, especially to making sure this document was in plain English Also note that in future all documents should be recorded with Members' Forum (with an apostrophe) Also use of abbreviations – to make sure the full word is noted with the first usage</p>	<p>CM KH</p>
<p>5</p>	<p><u>Next Meeting Details</u> 27th June at 6:30pm Venue secured at Manvers Street Baptist Church Email invitation to be sent to all members and details to be in the next member newsletter</p>	<p>KH</p>
<p>6.</p>	<p>Agenda for 27th June meeting Note that this will be an atypical meeting</p> <ol style="list-style-type: none"> 1. Welcome and Introductions 2. Approval of Minutes 3. Matters Arising 4. Terms of Reference – to discuss amendments 5. Formation of a Members Association 6. Set Agenda for next meeting 27th June 2017 7. Any Other Business 	
<p>7.</p>	<p><u>Any Other Business</u> Query raised by LR following on from Board discussion about the BCU policy on ethical deposits. At the moment BCU places funds on deposit in institutions like the Co-operative and Triodos but what is the feeling to selecting other providers on a revised, slightly more relaxed, ethical criteria, for example Charity Bank. Should the current criteria be amended? AW raised the formation of a Member Association. He will produce notes with information for circulation before the next meeting. <u>Dates of next meetings:</u> Tuesday 27th June 2017 at 6.30pm in Bath at Manvers Street Baptist</p>	<p>AW</p>

Agenda Item	Discussion Points/ Outcomes & Actions	Actions
	<p>Church, in the Pulteney Room</p> <p>Thursday 7th September 2017 at 6.30pm Bristol, Social meeting/event</p> <p>The meeting which was officially closed at 20.20pm.</p>	

Signature of Co-Chair: Date: